Travel Planning & Service Agreement

Groups Getaways provides curated travel planning and concierge travel assistance.

To begin planning, an initial payment of \$100.00 is required. Once fee is paid in full, Groups Getaways will provide you with a minimum of 3 resort options. Upon client selection, agent will secure and confirm travel arrangements, plus provide in travel assistance, as needed. Please note this fee is separate from the cost of your trip.

Service Fee Structure

Service Fee: \$100 per person

NO Trip Cancellation Fee: Supplier penalties and cancellation fees are separate and

may apply

NO Change Fee: Supplier change fees are separate and may apply

By signing below, I understand and accept for myself and the travelers included in my party Groups Getaways' service fee. I acknowledge and accept there is a non-refundable service fee that applies for travel planning services. I agree to the service fee and understand that Supplier fees, such as cancellation policies, change fees, and penalties are separate and may apply. In addition, I understand that un-used portions of travel vouchers are non-refundable. I also understand these fees are separate from the cost of my trip.

Client Responsibilities

Travel documents, including passports, visas, and health/vaccination certificates required are your responsibility. Valid passports are absolutely required for all international destinations and the expiration date should be at least 6 months following the return date of your trip. Some countries require that your passport have two to four blank visa/stamp pages. Some airlines will not allow you to board if this requirement is not met. See this State.gov link for passport support. When travelling domestically or internationally, the U.S. Transportation Security Administration (TSA) and U.S. Department of Homeland Security (DHS) advise that everyone carry at least two forms of acceptable identification in order to board a flight. (See this link.)

Examples: DHS designated enhanced driver's license, USA Passport, a foreign government passport. The name, date of birth and gender that appears on the identification card must exactly match the same such data that is listed on airline ticket(s) and booking records.

Additionally, a visa and vaccinations may be required. Please note that even when a visa is issued, a traveler may be denied entry since each country's local immigration officials make the final entry decision. Several factors including past criminal record may contribute to the decision of the local immigration official(s). Should a visa not be issued, Groups Getaways is not responsible for lost payments made toward the contemplated trip.

Visit <u>USA State Department</u> on a regular basis for information regarding incidence of disease, terrorism, safety issues, crime, the need for travel documentation (such as passports, visas, proof of health/vaccination certificates), health hazards, and other restrictions regarding travel to your domestic and/or international destination(s), and re-entry into the United States. Required or advised inoculations you decide to obtain upon the advice of your personal physician may need to be administered in a series of doses months ahead of your planned departure and such time element should be taken into account by you when making deposits and/or nonrefundable final payments. Visit the websites of the <u>USA Centers for Disease Control</u> and the <u>International Society of Travel Medicine</u>.

Terms and Conditions

Availability and price quotes are applicable to the date and time at which they are requested and cannot be guaranteed until payment is made.

Groups Getaways will make every effort to honor the price as originally quoted, however, under certain circumstances additional costs by a supplier or government may be imposed due to an increase in the cost for one or more of the travel components.

Flight confirmation is subject to availability and prices are subject to change after the date of deposit, including price increases in the fee for a seat assignment, fee for baggage, applicable fuel surcharges, or an increase in government-imposed fee or tax.

Correct legal names that match identification to be used for travel must be provided by the client to Groups Getaways. Name changes are not permitted on airline tickets. Clients are responsible for providing accurate information on Client Traveler Profile form. Groups Getaways is not responsible for costs incurred by incorrect information provided for travel planning including reservations and airline tickets.

Once purchased, US air transaction prices will not increase, except for potential charges resulting from government-imposed taxes or fees. I consent to pay for such charges and authorize Groups Getaways to charge my credit card for such additional amounts. Certain suppliers reserve the right to increase prices to cover increased costs, fuel surcharges, tariffs and taxes, and to reflect fluctuations in foreign exchange markets. If for any reason my credit card charges are later declined, reversed, or Groups Getaways is unable to receive payment for the travel plans and services, I acknowledge that this is a binding contract between myself and ESD Travels, LLC dba Group Getaways shall be entitled to recovery, including reasonable attorneys' fees in connection with collection.

Groups Getaways offers retail travel services to customers, which are provided by separate and independent vendors of travel services. Groups Getaways does not operate, control, or otherwise provide the services of the independent travel vendors. Hence, customer agrees that ESD Travels, LLC dba Groups Getaways acts only as agent for the client in acquiring transportation, hotel accommodations, sightseeing and other privileges, or services for the clients' benefit, and on the express condition that Groups Getaways shall not be responsible for any loss, accident, injury, delay, defect, omission or irregularity which may occur or be occasioned, whether by reason of any act, negligence or default of any company or person engaged in or responsible for carrying out any of the arrangements, or otherwise in connection therewith.

I have read and agree to Groups Getaways' Terms & Conditions and understand and accept the Client Responsibilities on behalf of myself and for all travelers included in my party/group.